



Member Pickup Policy

Pickup will take place at The Boys & Girls Club. At Park Middle School, parents or guardians must come into the Club to get your student. If someone else is to pick them up, then the directors must have written instructions directly from the parent or legal guardian.

Please do not phone in to tell your student you are outside unless this has been previously approved by the site Program Director.

Late Fee

Parents/Guardians are expected to be timely in picking up their child from the Club. A late fee of \$1 per minute each minute after 10 minutes after the clubs have closed. Northwest High and North Star High pick-up time is 7:00 p.m. daily. Park Middle School pick-up time is 7:00 p.m. daily, and 5:30 p.m. on PLC days which fall on the last Tuesday of every month.

If a child has not been picked up within 10 minutes of the program end time, staff will:

- Contact all enrolling parents to ensure a ride is on their way.
- If parents are not reached, staff will then use emergency phone numbers.
- If the student has yet to be picked up 30 minutes after dismissal, staff is instructed to call Child Protective Services.
- If Parents/Guardians are knowing going to be late, please notify BGC Administration. Frequent reoccurrences will require Executive BGC memo of understanding (MOU).

In the case of repeated late pick up, Boys & Girls Clubs of Lincoln/Lancaster reserves the right to remove the participants from the programs they are enrolled. We regret that program fee refunds cannot be given under these circumstances.

(The member will not be able to return to the club until the fee has been paid.)

Emergency Pick Up Incidents

In case of an emergency and your student needs to be picked up due to, but not limited to, sickness, behavioral issues, and site emergencies there will be a 45-minute timeframe in which your student will be required to be picked up or staff is notified to call Child Protective Services.